

"We will be the best education company in the world and we will do this by putting children first."

Kieran McDermott, CEO

At One Education, we deliver a breadth and range of services that is hard to find elsewhere with every aspect of what we do driven by a passion and commitment to put children and young people first.

Our specialist pupil services deliver quality intervention, and measurable improved outcomes, whilst our specialist management services deliver responsive leadership support to keep schools moving in the right direction.

We invite you to apply if you believe you have what it takes to help us achieve our vision.

Application for the post of:

Title:

Surname:

First name(s):

Previous name(s):

Date of birth:

Address:

Postcode:

Email:

Telephone:

Mobile:

National Insurance:

Are you related to any Directors or employees of this organisation?

Yes No Don't know

If Yes, please give name:

Education and qualifications

Please give details, in chronological order, of **secondary, further** or any **higher** education and equivalent courses

Dates (mm/yyyy)		College/other institution	Qualifications obtained, grade/level and awarding body
From	To		

Please give details of any other equivalent courses

Dates (mm/yyyy)		institution	Qualifications obtained and grade/level	Name of awarding body
From	To			

Employment history	
Please complete details of your present and previous employment in chronological order as requested below. Please include any part time or voluntary employment. Continue on a separate sheet if necessary.	
Present employment	
Job title: Current salary: Employed from:	Employer: Employed to:
Please give a brief description of current duties, responsibilities and achievements	

Previous employment				
Dates (mm/yyyy)		Name of employer	Job title and main responsibilities	Reason for leaving
From	To			

If there are any gaps in your employment or education history please explain them here

Referees

Please supply the names and contact details of at least two referees who can comment on your suitability for this position. One should be your current or most recent employer. (**Note** - for posts working with children and young people: if you are not currently working with children but have done so in the past the second referee should be the employer by whom you were most recently employed in work with children. References will not be accepted from relatives or persons who only know you as a friend).

Name:

Position:

In what capacity do you know the referee:

Name of organisation:

Telephone number:

Email:

Name:

Position:

In what capacity do you know the referee:

Name of organisation:

Address:

Telephone number:

Email

Please note that we may contact these referees if you are short-listed for this post and seek reference before interview. Also, in relation to work with children, we will seek information about any past disciplinary issues relating to children and/or child protection concerns you may have been subject to. If you have any concerns about this please contact our Internal HR department at InternalHR@oneeducation.co.uk.

Personal statement

Using the person specification that you have been sent with your application pack, please demonstrate using examples your suitability for the position you are applying for. Please include your reasons for applying and interest in this position.

For positions working with children and/or vulnerable adults only

Please note that a high level of vetting is undertaken on candidates and that the definition of working with children and vulnerable adults is widely drawn. Further information about the Disclosure and Barring Service can be found at www.gov.uk/disclosure-and-barring-service.

The post that you have applied for meets the requirements in respect of exempted questions under the Rehabilitation of Offenders Act 1974. If you are short-listed for the post, you will be asked to reveal any cautions, reprimands or final warnings that are not 'protected' as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013) by SI 2013 1198, but these will not be looked at unless you are selected for the position.

One Education recognises that people with criminal convictions face discrimination when seeking employment, and so have procedures as part of the recruitment and selection process to guard against further disadvantage. Our policy on employment of ex-offenders and the code of practice which guides One Education's use of Disclosures in recruitment is available, upon request, from the HR department.

Data Protection Act

One Education will use the information given on this application for recruitment and selection, personnel management and for employment purposes in respect of successful candidates. The information you give us will be kept confidential and your personal information will not be disclosed to third parties without your prior consent except where necessary to confirm factual information provided by you, or to protect the prevention and detection of fraud and/or otherwise required by law.

Declaration

I (print name):

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Confirm that to the best of my knowledge the information that I have provided in this application form is complete and accurate. I understand that if it is found that I have deliberately given false or misleading information, I am liable to be disqualified from further consideration or, if appointed, to be dismissed without notice.

If applicable and as a member of the update service, I hereby provide One Education with permission to perform a Status Check.

Signature:

.....

Date:

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Applicants who return the application via email or online will be asked to sign the above declaration at interview, if invited to attend.

Completed application forms must be returned by the advertised closing date via email to recruitment@oneeducation.co.uk

Confidential application form

The information given on this form will be treated in confidence. Any offer of employment will be subject to satisfactory medical clearance, DBS checks and documentary evidence showing your entitlement to work in the UK.

So that we compare candidates fairly, this form is the only document we consider when screening applications. Therefore, please do not send a CV, written references, examples of work or other supporting information unless it is specifically requested.