

One Education Ltd

Job Description

Educational Psychologist

Grade: Soulbury Scale A SCP 3-8

The post holder reports to the Principal and Senior Educational Psychologists. Apart from team members the main contacts of the job are school/college leaders, teaching staff, children and young people, parents and carers, senior officers within the city council, professionals within multi agency teams and partner agencies.

Main purpose of the post

- To provide a high quality Educational Psychology Service within a traded service to Manchester schools and other service users, including the development of a specialism in Educational Psychology.
- To contribute to the development and delivery of a high quality Educational Psychology Service.

Main duties and responsibilities

1. With the support of the Senior Educational Psychologist to develop and deliver a quality and highly regarded educational psychology service to a range of customers through, as appropriate:
 - Provision of consultation and advice;
 - Application of solution-orientated approaches;
 - Multi-disciplinary liaison and collaboration;
 - Direct casework including psychological assessment and intervention;
 - Action-based research, as appropriate;
 - Professional development and training;
 - Contributions to policy and planning.
2. To deliver a range of services and/or advice within agreed service agreements or statutory timescales, maintaining professional standards
3. To undertake casework including psychological assessments and interventions within agreed professional frameworks, presenting all facts and assessment conclusions in clear and concise way and ensuring that all reports are fit for purpose
4. To maintain appropriate detailed and accurate records of all work undertaken in relation to assessments and ensure confidentiality

5. To develop and maintain an area of specialism in educational psychology in line with service delivery requirements and to contribute to personal professional development
6. To make specialist contributions, as appropriate to development of strategy, policy, procedure and practice within LA and interagency contexts.
7. To plan and/or deliver courses that teach skills and techniques that enable services, schools or parents to support children and young people with a range of special and additional needs.
8. To maintain professional registration, under the supervision of the Senior Educational Psychologist, by ensuring that appropriate levels of professional development are undertaken each year and documented
9. With sufficient experience, to supervise the work of Trainee Educational Psychologists and Assistant Educational Psychologists as required.
10. To act in accordance with the Code of Ethics and Conduct of the British Psychological Society.
11. Ensure that all work is undertaken in a safe and responsible manner, in accordance with any established safe systems of work and City Council policies, practices and procedures.

Where the postholder is disabled, every effort will be made to fully supply all the necessary aids and adaptations or equipment to allow them to successfully carry out the full duties of the job. If, however, a certain task proves to be unachievable, job redesign will be fully considered.

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Person Specification

Educational Psychologists

For this job we are looking for:

1. A recognised postgraduate professional qualification in Educational Psychology providing the basis for chartered status with the British Psychological Society.
2. Statutory registration with the relevant regulatory- HCPC
3. Experience of working with children and young people, including evidence of work involving additional and/or complex needs.
4. A commitment to personal development to maintain certification and to contribute to the development of the service and quality standards.
5. Excellent motivation, communication, team working, networking and negotiation skills with an ability to win confidence and credibility across a broad range of stakeholders.
6. Proven ability to forge partnerships and build positive working relationships, and influence other partners and organisations.
7. Strong written communication skills and ability to produce your own high quality reports, presentation, training materials or correspondence that are tailored to the target audience.
8. Experience of working and delivering quality services to set targets within deadlines, under pressure and maintaining professional standards.
9. Proven ability and effective use of IT in delivering services. Experience of software packages such as MS Office, email, databases and spreadsheets.
10. A commitment to personal development to maintain professional certification.
11. A commitment to safeguarding children and vulnerable adults.
12. Hold a full and valid driving licence and access to a car for work.

Personal Style and Behaviour

1. A passionate champion of improving outcomes for children and young people within a best value framework.
2. Quality orientated and commitment to continuous improvement.
3. Able to harness the full commitment and responsibility of service staff in delivering the vision of excellence in our education services.
4. An influential and persuasive communicator who is able to sell ideas, concepts and articulate shared vision across a range of stakeholders and to negotiate effectively to achieve outcomes.
5. Resilient in the face of challenges and criticism.
6. Strong external awareness and vision, thinking beyond own area of professional expertise.
7. Tact and diplomacy in establishing credible relationships with Head Teachers, other school based staff, pupils and families.
8. Self-motivation and personal drive to complete tasks to required timescales and quality standards.
9. The flexibility to adapt to changing workload demands and new organisational challenges.
10. Ongoing commitment to inclusive education practices and equality of opportunity.
11. Ongoing commitment to personal and team development and full participation in an organisational learning culture.
12. Willingness to consent to and apply for an enhanced disclosure check.